Visa Documents for Self-Employed & Business Owners in India — Full List

What an officer checks in this document — and what gets it refused.

What this document must contain

Registration first — GST certificate, Udyam registration, shop and establishment licence, or the certificate of incorporation and MOA for a company. Then income: business ITRs with computation for two to three years, and GST returns for the last four quarters. Then movement of money: six months of current-account statements, and personal statements alongside them. Then a letter you sign in your capacity as proprietor or director, stating your role, the business's activity, and the dates you will be away with confirmation the business continues. Where there are staff, a note of headcount helps.

Do

• Lead with registration — it proves the business exists
• Send business AND personal statements together
• Name who runs the business while you are away
• Match the turnover you state to the ITR you enclose
• Sign in your capacity as proprietor or director

Do not

• Don't write yourself an employer NOC — you are the employer
• Don't submit only personal statements with no business account
• Don't state a turnover the returns do not show
• Don't leave the business's continuity during your absence unaddressed
• Don't apologise for having no payslip — substitute, don't explain

Mistakes that get this document refused

• A self-signed NOC granting the applicant permission to travel
• Personal account only, with no current account or GST filings
• Turnover claimed in the letter does not match the enclosed ITR
• No registration document, so nothing establishes the business exists
• Nothing said about who runs the business during the trip

The finished document

A sample of this self-employed file is on the guide page, free to read:
https://www.sureshotvisa.com/documents/self-employed-visa-documents
The version filled in with your own details — and read by a consultant at our licensed firm before you submit it — is a paid service. Start it from the guide page above.