Sponsor Letter for US B1/B2 Visa — Format, Template & Tips

What an officer checks in this document — and what gets it refused.

What this document must contain

There is no required sponsor-letter format for a standard B1/B2 visitor application. If you choose to explain third-party funding, use a short, accurate letter stating the relationship, proposed dates and expenses the person will actually cover. Follow any specific document request from your consulate. This example is not an Affidavit of Support and does not require an SSN or a notarized Form I-134.

Do

• Check the current visitor visa instructions from the US Department of State and your consulate
• Explain who will pay and which costs they will actually cover
• Keep names, dates and funding details consistent with the application
• Provide genuine evidence of funding if requested or relevant to your circumstances
• Prepare your own explanation of travel purpose and intent to return

Do not

• Don't present an invitation letter or Affidavit of Support as a required B1/B2 document
• Don't assume a sponsor's promise can guarantee approval
• Don't add an SSN or unrelated sensitive information to this example
• Don't claim funding that the person cannot genuinely provide
• Don't apply immigrant-visa income thresholds to this optional visitor letter

Mistakes that get this document refused

• Treating a sponsor letter as a substitute for the applicant's own qualifications
• Listing costs or dates that conflict with the application
• Claiming that Form I-134, notarization or a fixed income threshold is required for every visitor
• Including unnecessary personal identifiers in a general template

The finished document

A sample of this optional visitor funding letter is on the guide page, free to read: https://www.sureshotvisa.com/documents/sponsor-letter-us-visa
The version filled in with your own details — and read by a consultant at our licensed firm before you submit it — is a paid service. Start it from the guide page above.