

Sponsor Letter for US B1/B2 Visa — Format, Template & Tips

What an officer checks in this document — and what gets it refused.

What this document must contain

Sponsor writes letter on plain paper with signature. Ideally accompanied by USCIS Form I-134 (Affidavit of Support), notarized. Attach sponsor's IRS tax returns (last 3 years), employment letter, bank statements, and US legal status proof.

Do

- Use USCIS Form I-134 when possible — more official
- Include IRS tax returns (most important US income proof)
- Attach W-2 and employment verification letter
- Submit sponsor's US legal status proof (passport/GC)
- Mention specific exact dates of proposed visit
- Show sponsor's annual income of at least 125% of Federal Poverty Guidelines

Do not

- Don't skip I-134 — it carries legal weight
- Don't submit unverified or old tax returns
- Don't claim sponsor will fully fund if unaffordable for them
- Don't let sponsor be on unemployment/welfare
- Don't forget notarization on I-134
- Don't leave sponsor's SSN blank

Mistakes that get this document refused

- Sponsor uses old tax transcripts (must be recent)
- Sponsor's income doesn't match US living standards
- No I-134 form submitted
- Sponsor is on public assistance (disqualifies)
- Sponsor's English isn't clear on letter

The finished document

A sample of this sponsor / affidavit of support is on the guide page, free to read:

<https://www.sureshotvisa.com/documents/sponsor-letter-us-visa>

The version filled in with your own details — and read by a licensed consultant before you submit it — is a paid service. Start it from the guide page above.